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| Eye & Dunsden Parish NDP Steering Meeting: 20 February, 2020  |
| Attendees: David Woodward, Richard Berkley, Nick Wilson, Robyn Tobutt, Howard Crews, Claire Murdoch, Ian Dick, David BreezeApologies/not present: Debbie Simmons, Nicola Furlong, John Spooner, Nick & Anabella Marks, Ian Pringle, Julie & Steve Nicolson, Keith Maher, Andrew and Caroline Dunn, Peter Walton, Robbie, Sara Steward, Ginny/Peter Thomas David Woodward welcomed and thanked our guest, Robyn Tobutt from the NDP team at SODCIan Dick kindly agreed to take the minutes.Richard Berkley’s minutes from the previous meeting were read and accepted with one amendment, #1 below.All are requested to be ready to report back on their actions at the next meeting. |
| # | Key Actions | Who | Complete by |  |
| 1 | Amend Minutes – Howard will look through SODC Plan. | Howard C | 19th March |  |
| 2 |  Area Designation has been accepted and published. Allowing E&D grant application to be made by beginning of April. Funding of £5k available. Consultancy a good use of Funds. Up to £9000 additional funding also available from Locality. | David W | 3rd Mar 20  |  |
| 3 | Send sample of plan and estimate of costs.  | Robyn T  | 3rd Mar 20 |  |
| 4 | Review questionnaire and provide advice on Community comms, exhibitions Initial engagements.  | Robyn, plus NDP SG Members | 9th Mar 20 |  |
| 6 | Make contact with leads and reach out to other NDP. Recognise the impacts of other NDPs.  | David W | 19th Mar 20 |  |
| 11 | Report back on SODC archives of significance to E&D NDP | Robyn T | 19th Mar 20 |  |
| 8 | Provide a narrative on the history of the area – see Dropbox | Clare M (Nicola F?) | Ongoing |  |
| 19 | Send sample Terms of Reference ToR to be put in place as soon as possible. All Steering Group members to be subject to declaration of interests.  | Robyn TDavid W | 28th Feb 207th March 20 |  |
| 15 | Formats of NDP plans are available Woodcote, Kidmore End, Brightwell cum Satwell – see Dropbox | SG Members | 19th Mar 20 |  |
| 16 | Look at Reading (and Wokingham) plans for relevant inputs, for our NDP.  | David B (Reading) Richard B (Wok’m) | 19th Mar 20 |  |
| NDP | Need to include a floodplain map in NDP. Impact of gravel extraction/global warming on flooding risk to local houses is a live issue | David W | Ongoing |  |
| NDP | As noted in previous minutes, develop a register of current building stock including* development density (plot size/property area)
* number of bedrooms.
* assessments via walking plus mapping (Parish has detailed mapping)
* housing needs survey not a requirement, to discuss(as previously minuted commercial uses also relevant)
 | DW/NM – Sonning EyeRB/HC – PlayhatchCM/&? – DunsdenOutlying areas – ??/?? | Ongoing |  |
| NDP | Photos of every property in the area from the street only (evidence gathering). Using the electoral roll. A courtesy to let people know.  | SG Members  | Ongoing |  |
|  RT: | Review NDP and update every 5 years | SG Members | Ongoing |  |
| RT: | NDP evidence gathering and legacy conditions going forwards are OK. Can’t get involved in Strategic matters. Community involvement is very important. | SG Members  | TBC |  |
| NW: | Asset of Community Value designation is a means of retaining local pubs.  | SG Members | Ongoing |  |
| DW: | Sonning Eye’s Conservation Area status and the number of listed buildings in the parish are other formal designations which bring protection. E&DPC has records. | SG Members | Ongoing |  |
| NDP  | 3rd Bridge – Strong leadership from SODC/OCC suggests that it should not go ahead without massive budget for thorough mitigation measures (to potentially include a major new road thru the parish) OR that it should be public transport/pedestrians and cycles onlyNot a potential NDP policy but can be a designated NDP community action. Previous parish surveys have suggested majority against a new bridge ? Repeat. | SG Members | Ongoing |  |

**Date of Next Meeting:** 19th March 2020

**Venue:** Flowing Spring

**Time:** 07:45pm