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| Eye & Dunsden Parish NDP Steering Group Meeting Minutes 25 June 2020 | | | | |
| **Attendees:** David Woodward, Richard Berkley, Ian Dick, David Breeze, Claire Murdoch, Deborah Simmons, Howard Crews, Nick Marks, Kerry McGrath, Robin Page, Liz Allen (for part)  **Apologies/not present:**  No apologies received / John Spooner, Ian Pringle, Julie & Steve Nicolson, Keith Maher, Andrew and Caroline Dunn, Peter Walton, Robbie/Sara Steward, Ginny/Peter Thomas  Howard Crews agreed to take the minutes.  All are requested to be ready to report back on their actions at the next meeting. | | | | |
|  | Minutes / Action Points | Who | Complete by |  |
| 1 | **PREVIOUS MINUTES** – the minutes of the 28th May 2020 meeting were agreed and adopted. | NDP SG |  |  |
| 2 | **ACTION POINTS**  **Participants**  DW welcomed Kerry McGrath and Robin Page to the meeting.  **Funding:**  LOCALITY GRANT (LG): up to £9,000 DW and ID to meet to complete the application form and send to Sharon Brentnall (Bluestone Planning) to review by the 3rd July.  **Consultancy:**  Liz Allen (Landscape Architect) joined the meeting to discuss the proposed Landscape Character Assessment and Analysis of Open Land as referred to in her fee quotation of the 10th March 2020 and is awaiting formal instruction from E&DPC. DS enquired whether climate change would form part of the assessments that Liz would consider.  It was agreed that DS, NM, and Liz Allen form a “subgroup” to agree the scope of the assessments and report any revised fee budget to the NDP SG. The Parish Clerk can then instruct Liz Allen formally to proceed so progress can be made.  DW to source ecology consultants.  DW has written and called Paul Matthews (retired transportation consultant) to explore possible involvement with reps to be made on RBC’s Transportation Strategy and is awaiting a call back.  **Steering Group Terms of Reference Document:**  DW and DS to meet to complete the SODC template.  DB to review SODC’s Statement of Community Involvement that sets out how the Council will consult with communities when forming or reviewing planning policy and should be referred to in the SG Terms of Reference. | David W  Ian D  Deborah S  Nick M  Liz A  David W  David W  Deborah S  David B | 3rd July 2020    ASAP  ASAP  Next Meeting  Next Meeting |  |
| 3 | **MATTERS ARISING**  **NDP Vision and Objectives:**  DW and DB had previously prepared a first draft document that was circulated for comments.  The document sets out the background and purpose of the NDP (it’s vision and objectives) from which a framework can be developed that will assist with devising and refining policies. Sharon Brentnall has now provided Vale/SODC’s standard framework document that DW has uploaded in to the NDP Library.  DB confirmed he was still working through SODC’s housing policy and is to write a summary of SODC’s response to the Local Plan Inspectors question concerning the lack of sites being allocated next to the boundary of Reading. DB will review Kidmore End and Mapledurham’s responses and contact Sue Biggs (ex-Chair of Kidmore End Parish Council) to seek any clarification and get the up to date position. | David B | Next Meeting |  |
| 4 | **Climate Change:**  Prior to the meeting DS had circulated her review of the Climate Emergency and Neighbourhood Planning Webinar and a mail out copy of the Webinar. DS is happy to answer any questions on the review. DW thanked DS and will upload the documents in to the NDP library. | David W | Next Meeting |  |
| 5 | **Questionnaire**  CM explained that there had so far been 54 responses that equated to 36% of the questionnaires issued. KM commented that this was a good turn out as anything under 20% is the National Average for responses to be considered “good”. CM commented that he maximum response rate for a paper survey is 5% and noted there were only 5 online responses. There was a strong response rate from Playhatch and Sonning Eye and weak response rate from Dunsden.  DW will issue a Parish Council email/website update chasing up responses and asked all attendees of the meeting to speak to neighbours and friends in the Parish to try and encourage more responses and proposed the questionnaire is kept open for a further month.  CM went on to review the responses (most important first):  LIKES – a) **countryside, setting, peace and quiet**.  b) the quality of the built environment.  c) Infrastructure (access to schools, highways etc).  ISSUES – a) **speed and volume of traffic and new development.**  b) flooding and road connections.  c) lack of amenities (affordable housing, police presence, public transport).  Some responses contained additional comments but not enough to identify a clear trend in any issues. There are some good comments though.  ID suggested the questionnaire data is shared with SODC to prove we have started to gather and share evidence.  DS agreed to look at the ‘key road map for NDP’s’ and to discuss with CM with a view to sharing the data with the SODC NDP team and see how best to process the data. | David W  All Meeting Attendees  Claire M  Deborah S | ASAP  Next Meeting |  |
| 6 | **RBC Transport Strategy:**  RB has reviewed the Reading Transport Strategy 2036 and noted the consultation process commenced on the 4th May 2020 and **closes on 30 August 2020.**  RB explained the main issue for the Parish is the proposed 3rd Reading bridge proposals and outlined the ongoing debate about not just having a bridge in isolation but the need to have sufficient new infrastructure to serve the bridge to absorb an inevitably higher amount of transport activity in the area plus, the amount of new development required to fund the bridge and new infrastructure.  Cllr David Bartholomew is our Councillor at Oxfordshire County Council who is the best contact for the Parish as he reports to the Parish Council regularly on County Council matters and does not support the present proposals for the 3rd Reading bridge. There is a concern that Oxfordshire County Council could become less interested in the 3rd bridge so a Parish lead is important however, a united front with other Parishes needs to be thought about carefully as Kidmore End are questioning having a bridge at all and that may not be the best approach in the longer term.  ID and RP raised green issues and the questioned the need for a 3rd bridge in the post-Covid -19 world.  It was agreed E&DPC will make a formal objection to the Strategy and that [subesquent to the joint parish strategy meeting on 7/7/20] DW and RB will draft and circulate the objection to the NDP SG for comments.  **POST MEETING NOTE**: RBC have stated that they will need to ensure the Strategy is relevant to a post-Covid world and invite representations on this issue as well as the broader Strategy. | Richard B  David W | Next Meeting |  |
| 5 | **SODC Local Plan Examination in Public (EIP):**  HC explained that he had reviewed the information provided by SODC on the process and scope of the EIP and reported to DW, DB and RB. DW confirmed E&DPC would not be seeking to attend the EIP. | Closed |  |  |
| 6 | **PRESS /PR**  DW and CM to report to the July meeting. | David W  Claire M | Next Meeting |  |
| 8 | **Future roles and activities**  For information:  Nick Marks – minerals, flood risk, and the Thames path as an amenity.  Howard Crews – SODC planning.  Deborah Simmonds – climate change & progress champion.  Richard Berkley –RBC transport strategy. Ian Dick – grants, database, overall planning.  Claire Murdoch – questionnaire, public engagement. David Breeze – planning system. |  |  |  |
| 9 | **Next Steps / AOB**  The neighbourhood planning training days being arranged by Oxfordshire Association of Local Councils (OLAC) became oversubscribed so SG members could not attend.  DW is continuing to chase up local residents who were interested in getting involved in the NDP process. | Closed  David W | Next meeting |  |
| 10 | **Next Meeting Thursday 23rd JULY, 5pm via ZOOM hosted by RB**  Join Zoom Meeting  <https://us02web.zoom.us/j/8331683857?pwd=ekY1Y2xlL2VGaElmK0drSk9hczJoQT09>  Meeting ID: 833 168 3857  Password: 038274 | RB/NDP SG | 23rd July 2020 |  |