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| Eye & Dunsden Parish NDP Steering Group Meeting Minutes 24th September 2020 | | | |  |  |
| **Attendees:** David Woodward, Richard Berkley, Ian Dick, David Breeze, Deborah Simmons, Nick Marks, Mandy Sermon (part) Howard Crews  **Apologies/not present:**  Claire Murdoch,John Spooner, Ian Pringle, Julie & Steve Nicolson, Keith Maher, Peter Walton, Robbie/Sara Steward, Andrew Dunn, Robin Page, John Plumer.    All members are requested to be ready to report back on their actions at the next meeting. | | | |  |  |
|  | Minutes / Action Points | Who | Complete by | |  |
| 1 | **PREVIOUS MINUTES** – the minutes of the 20th August 2020 meeting were adopted. | NDP SG |  | |  |
| 2 | **ACTION POINTS**  **Funding**  ID confirmed that a Locality Grant of £8,000 had been approved and MS confirmed the PC had received the funds. ID confirmed that a second application for £1,900 had also be approved and that he will formally accept it in order for the additional funds to be released to the PC. Total grant funding secured is as follows:  £  Locality 9,900  SODC 5,000  E&DPC 5,000  Total 19,900  No further Locality Funding will be available until after the 31st March 2021 when all approved funding needs to have been spent.  MS will advise steering group members when the £1,900 has been received by the PC  **Consultants**  ID and MS are to draft and issue a formal instruction letter to Bluestone Planning for services contained in their Quote No. 471-224 dated 23/07/2020 setting a fee budget of £12,285 including VAT. A copy of the quote also needs to be signed and returned to Bluestone Planning.  DW is to source an ecology consultant and suggested a wider consultancy role is required providing ecology, climate change and sustainability services. DW/DS will continue enquiries. | M Sermon  Ian D  Mandy S  David W  Deborah S | ASAP  ASAP  ASAP | |  |
| 3 | **MATTERS ARISING**  **Steering Group Terms of Reference Document**  DS had previously circulated an amended document following the July steering group meeting and confirmed SODC had no comments on the document. The steering group agreed the document should be put to the Parish Council’s October meeting to be formally adopted.  **NDP Vision and Objectives**  DW confirmed he was working on a draft document that he will circulate after David B has reviewed it in time for steering group member to consider it before the October meeting.  **Project Plan**  DW is to arrange a meeting with Sharon Brentnall at Bluestone Planning to review and amend the standard project plan template (previously issued) to satisfy the requirements for E&DPC NDP. All steering Group members are invited to join the meeting once arranged. If any members are unable to attend please forward any comments to DW as soon as possible  **Landscape Character Assessment & Analysis of Open Land**  DW to contact Liz Allen for an update on the progress being made on the Assessments and to arrange a meeting with the steering group members.  **Community Engagement Strategy**  DS circulated a first draft of a local businesses schedule and requested steering group members to review the schedule consider:   1. Details of any business set out which is no longer located in the Parish. 2. Details of any business (including a contact name) not included in the draft schedule which should be. 3. Any corrections on the details set out in relation to businesses. 4. Any contact names for businesses listed. | David W  Mandy S  David W  David W  NDP SG  David W  NDP SG | 20th October  ASAP  ASAP  ASAP  Next Meeting | |  |
| 4 | **Questionnaire**  CM had circulated a revised summary of the questionnaire results. DW to discuss with CM to extract the resident’s comments from the questionnaire and note them separately so they are not overlooked during the development of the NDP. | David W  Claire M | Next Meeting | |  |
| 5 | **RBC Transport Strategy**  RB confirmed E&DPC had submitted representations to RBC’s Transport Strategy and circulated a copy to steering Group members. RB explained that the Council had resolved to consider what would be good for Reading rather than flatly arguing against having a third river crossing. DW confirmed he had circulated copies of the representation to SODC, John Howell MP and Councillors Leigh Rawlings and David Bartholomew. |  |  | |  |
| 6 | **Shiplake NDP**  HC had previously circulated a summary document of Shiplake NDP’s draft policies that are currently subject to examination by SODC. HC explained that he felt the Shiplake’s emerging plan policies formed a good basis E&D NDP as the parishes have similar characteristics and would have aligned aims and objectives.  Stratfield Mortimer NDP had also been reviewed. HC stated that there were some useful policy information but the NDP is fundamentally different in that a large site had to be allocated for future development and the NDP contained wide ranging policies, for example, enhancing and controlling commercial uses in their village centres that would not be as relevant to E&D NDP.  DW asked HC to review the Shiplake NDP summary and highlight the policies (for which there will be many) that may be suitable for E&D NDP and note any other thoughts that would be E&D NDP specific. It was agreed HC will circulate the summary in time for a policy meeting to be held with a subgroup to be appointed that can then report to the next steering group meeting. | Howard C | 9th October | |  |
| 7 | **SODC Local Plan 2034 EIP**  The EIP Inspector submitted his preliminary conclusions and post-hearings advice to SODC on the 28th August 2020.  DB gave a summary of the main modifications that are being proposed:   1. Housing requirement can be met by the plan. Adequate allocations and policies to provide for 23,3550 homes between 2011 and 3035. 2. Green belt alterations around Oxford are justified to help meet Oxford’s unmet housing needs. 3. The spatial strategy is supported i.e Science Vale, previously developed sites including Chalgrove Airfield, Wheatley Campus, Market Towns, Didcot, larger villages. 4. For the land adjacent to Reading the Inspector concluded *“Its Council has not asked South Oxfordshire to take any of its unmet housing need, which is catered for elsewhere, or to make provision for housing in the vicinity of the town. Its transport strategy, which includes park and ride and possible future highway provision, will entail discussion with South Oxfordshire in due course, but the submitted plan is not guilty of any omission in respect of Reading’s needs and no modification is required.”* This means land adjacent to Reading is protected during the life of the plan however if major transport infrastructure comes forward in a third Thames bridge etc this could mean pressure to develop associated land adjacent to Reading. 5. The minimum housing density requirement is considered too high. To be replaced by a policy more responsive to local character and housing mix.   DB suggested the issue of housing densities in the NDP need to be carefully considered in light of the proposed modifications. | David B | On Going | |  |
| 9 | **Press /PR**  DW to discuss with CM.  CM to contact Phil Simms at the Henley Standard to see if they would run an article on the emerging NDP and questionnaire findings and consider some content for social media resources. | David W  David W | ASAP  ASAP | |  |
| 10 | **Future roles and activities**  Nothing to report. |  |  | |  |
| 11 | **Next Steps / AOB**  Nothing to report |  |  | |  |
| 12 | **Next Meeting Thursday 29th October, 5pm via ZOOM. Joining details to be advised.** | NDP SG | 29th October | |  |