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| Eye & Dunsden NDP Steering Group Meeting Minutes 27th May 2021 |  |  |  |
| **Attendees:** David Woodward, Richard Berkley, Ian Dick, Deborah Simmons, David Breeze, Suzanne Abraham, John Plumer, Mandy Sermon, Howard Crews.**Apologies/not present:** Nick Marks / Robin Page, John Grimes, John Spooner, Ian Pringle, Julie & Steve Nicolson, Peter Walton, Robbie/Sara Steward, Andrew Dunn.All members are requested to be ready to report back on their actions at the next meeting. |  |  |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** |  |  |
| 1. | **PREVIOUS MINUTES** – the minutes of the 25thrd March 2021 meeting were agreed and adopted. | SG/S-G Members |  |  |  |
| 2. | **ACTION POINTS****Funding**ID explained he had had a useful meeting with Sharon Brentnall at Bluestone Planning along with DW and RB on the 19th May 2021 to get a better understanding of Bluestones invoicing to date (part of which was being on a proforma basis).It was agreed revised budgets were going to be provided by Bluestone to co-ordinate and provide Air Quality, Green Space and Quiet Lane evidence/information that will tie back to some of the emerging policies of the NDP.HC confirmed he was awaiting a revised budget proposal from Liz Allen and RB was considering the need/budget requirement of instructing a highway consultant.ID stated he wanted the 2021/22 budgets settled as a priority in order to seek SG approval ready to make the Locality Funding application by the end of June as this had slipped from April. | Ian DDavid WSharon BHoward C Richard B SG/S-G Members note | ASAPASAPASAP |  |  |
| 3. | **MATTERS ARISING**DW advised no new items were arising.DW did note the Housing Need survey was still outstanding. RB agreed to chase Bluestone Planning for the examples they had agreed to circulate in April./ JP agreed to assist RB to get the Housing Need survey work under way.  | Richard BJohn P  | ASAP |  |  |
| 4. | **DRAFT PLANNING POLICIES** DW explained that members of SG had met on the 29th April and 13th May 2021 to review V2 of the draft policies prepared by Bluestone Planning. The SG agreed a subsequent meeting that was held on the 19th May that DW,DB,RB and HC attended with Bluestone to discuss the development of the policies further. Bluestone had provided V3 of the policies ahead of May SG meeting that DW will circulate to all SG and S-G Members and will not yet be circulated outside of the SG/S-GIt was agreed a policy review meeting will be held on the **9th June at 5pm** that DS will issue an invitation to all SG and S-G members to attend. DW asked all members to take time to review the draft policies carefully. If members were unable to attend the 9th June meeting, could they circulate any comments they have to all members ahead of the meeting.  | SG/S-G Members note | 9th June |  |  |
| 5. | **NDP WORKING SUB-GROUPS****a) Flooding, Ecology & Sustainability.**In NM’s absence, DS explained the S-G were focussing on TVERC’s desktop Green Corridors study for which a workshop has been provisionally arranged for the **19th July 2021** that will be attended by local landowners and ‘countrymen’ who have local experience and practical expertise of working in the countryside of the parish.HC asked if the workshop could be held earlier than the 19th July? and would this date impact on the public engagement programme? DS advised that this conversation had taken place with TVERC however this was the first available date they could offer for a number of reasons. DS said that every effort would be made to ensure it did not impact on the community event. DW agreed to contact TVERC to seek a preview of their findings ASAP so the FES S-G and Infrastructure S-G can consider them.It was agreed the FES S-G will meet on the **2nd June at 5pm** that RB agreed to attend for the Infrastructure S-G to review the timing implications and consider invitees for the workshop so invitations can be sent out.Other initiatives would also be revisited at this meeting to ensure all necessary steps are being taken in relation to evidence gathering, in particular the BBOWT survey.**b) Settlement .**HC explained that he had chased Bluestone Planning for the return of the second draft of the Settlement Character Assessment in order to make progress. Sharon Brentnall had explained that they were holding off returning the draft until the draft policies had progressed further as elements were interlinked and it was better to look at both holistically, particularly the Lakes for example.DW reminded all SG/S-G members to try and visit all parts of the Parish in the next 2 to 3 weeks and take pictures of buildings, landscape and features that are of interest for the heritage assets register.**c) Landscape.**HC reported that the draft Landscape Character Assessment (LCA ) for Shiplake’s NDP had received positive/encouraging feedback from the AONB Board and that Bluestone Planning were recommending that E&D’s LCA was finalised and made ready for submission to the AONB Board ASAP.HC confirm that on the 24th May he requested Liz Allen to issue V7 of the LCA so he can circulate it to SG members for approval and asked for the diagrams (in a colour blind accessible format) to follow on ASAP. HC suggested that we run with the existing photographs in the LCA for now.DW asked when V7 will be circulated? HC had not heard further from Liz Allen but would follow up with her on the 1st June 2021.**d) Infrastructure.** RB gave a presentation that showed how poor the interconnectivity of the parish’s footpaths, bridleways and cycles routes were and presented possible solutions that he would like to bring forward for the first public consultation in order to gauge opinion from the public, including residents, businesses, landowners and people who regularly use the parish for recreational purposes.RB explained he was still endeavouring to speak to Poppy Martin (Savills Bath) who acts for Tarmac at the lakes to commence a dialogue regarding improved access to the Lakes area. DW forwarded Graham Fyles (Tarmac’s Head of Estates Management) contact details to RB and suggested RB tried contacting him also. RB reported no further progress had been made with Savills Oxford to discuss the improving public access with the Phillimore Estate. **e) Community Engagement, Press & PR.**DS referred to the updated Programme that had been circulated and asked SG /S-G Members to make a note of the following dates: a) **1st August (Sunday)** 2-5pm, is a confirmed date for a public exhibition including the launch of the draft policies of the NDP to be held at the village hall. All SG and S-G members are requested to attend this event with Bluestone Planning, and Liz Allen. b) **20th August (Friday)** is a provisional date for a Zoom meeting with local businesses. Invitees TBC, S-G Chairs required to attend. c) **During June** – self walk to be promoted on social media/E&D PC web site focussing on building character and wildlife. d) **10th July (Saturday),** guided walk by NM (tbc) focussing on character, landscape and wildlife around Sonning Eye. e) **21st August (Saturday),** guided walk by DWfocussing on Character, landscape and wildlife, around Playhatch and Dunsden Green.SG/S-G members are requested to attend the guided walks if possible and encourage friends and neighbours particularly those living in the parish to attend also.DS highlighted the positive response that the newsletter and the social media posts were receiving and encouraged SG members to champion & support these and encourage friends/family to do the same. | David WRichard BFES S-G MembersSG/S-G Members note Howard C Richard B SG/S-G Members noteS-G Chairs noteSG/S-G Members noteSG/S-G Members noteSG/S-G Members noteSG/S-G Members note | ASAP2nd June1st June 24th JuneUp to 1st AugustUp to 20th AugustDuring JuneUp to 10th JulyUp to 21 August |  |  |
| 6. | **E&D Schedule of Community Facilities**DW thanked SA who had prepared and circulated an initial schedule of community facilities. Once agreed the schedule will form part of the Community Facilities policy for the NDP. The schedule was duly reviewed and discussed. DB made the distinction that ‘community facilities’ are different to ‘local facilities.’ The retail uses in the parish such as the garden centre and builders’ merchants are good examples of local facilities. HC commented that some of the businesses listed were neither community or local facilities and should be remove from the schedule.It was agreed that public rights of way, bridleways, permissive paths and Furleigh Bank should be added to the Community Spaces section.SA agreed to redraft the schedule and to circulate it for further consideration. | Suzanne A | 4th June |  |  |
| 7. | **Next Steps / AOB** a) DS confirmed that she had neither had an acknowledgement or response to her email to Adrian Duffield (Head of Planning at SODC) dated 20th April 2021 concerning the ongoing use of the Lakes for public open swimming and proposed additional activities without the necessary planning permission. DB &DW advised that this email should be forwarded to Tarmac (as landowner). DW agreed to contact Tarmac’s PR agent to arrange a meeting via Zoom to discuss. b) HC explained that had spoken to Robert Davis at Binfield Heath PC and explained the approach E&D have taken in developing their NDP to date. Robert Davis explained they were in the very early stages of the process but felt it was likely that BH will follow E&D quite closely in its approach.c) The parish council are still to contact the Open Spaces Society regarding the OCC Notice of ‘landowner deposits’ to get some further advice on the procedure. DS will be contacting the Ramblers Association also.d)DW/DS will circulate Kidmore End’s draft NDP that has been subject to examination by an inspector and DW asked all members to take time to review it. | David W SG/S-G Members note | ASAP |  |  |
| 8. | **Next Meetings: Policy Review 9th June at 5pm via ZOOM - details to follow. Steering Group 24th June at 5pm Via Zoom – details to follow.**  | All SG/S-G MembersAll SG/S-G Members | 9th June 24th June |  |  |