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| Eye & Dunsden NDP Steering Group Meeting Minutes 24th June 2021 | | | |  | |  | |  |
| **Attendees:** David Woodward, Richard Berkley, Ian Dick, Deborah Simmons, David Breeze, Suzanne Abraham, John Plumer, Mandy Sermon, Howard Crews, Nina Merritt – SODC.  **Apologies/not present:**  Suzanne Abraham / Robin Page, John Grimes, John Spooner, Ian Pringle, Julie & Steve Nicolson, Peter Walton, Robbie/Sara Steward, Andrew Dunn.  All members are requested to be ready to report back on their actions at the next meeting. | | | |  | |  | |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** | |  | |  | |
| 1. | **PREVIOUS MINUTES** – the minutes of the 27th May 2021 meeting were agreed and adopted. | SG/S-G Members |  | |  | |  | |
| 2 | **INTRODUCTIONS**  DW welcomed Nina Merritt (NMt) to the meeting. NMt is a Senior Planning Policy Officer at SODC who recently joined the NDP Team and will the main contact for the SG members at SODC and will be available to give general advice and work on policy and budgetary requirements. |  |  | |  | |  | |
| 3. | **ACTION POINTS**  **Funding**  ID explained he could not make progress with finalising the budgets as he awaiting unspent budget information, a timeline and quote from Bluestone Planning. ID confirmed he had received a quote from Liz Allen and had the Community Engagement cost forecast and asked Sub-Group Chairs to check if any other fees or expenses needed to be budgeted for.  DW raised a concern about cash flow and MS confirmed that the PC could offer a short term loan of say £5,000 to the NDP account whilst grant funding was being secured. | S-G Chairs | ASAP | |  | |  | |
| 4. | **MATTERS ARISING**  There were no new matters arising. |  |  | |  | |  | |
| 5. | **HOUSING NEED SURVEY**  RB explained he had tried to contact Bluestone Planning to get hold of example surveys but to date had not spoken to them. JP explained he had done some research in to the surveys and that they can be quite complex. NMt agreed to speak to her colleagues to try and source a template of a survey from other small parishes like E&D. | Nina M | ASAP | |  | |  | |
| 6. | **DRAFT PLANNING POLICIES**  Following a policy review meeting on the 9th June 2021, DW had returned the amended policy document to Bluestone Planning. DW explained that despite chasing the document had not be sent back from Bluestone. It was agreed DW would meet with Sharon Brentnall to follow up on the policies and other outstanding matters with Bluestone. It was also agreed to diarise a policy review meeting for the **30th June at 7pm on Zoom** in the hope the revised policy document will be received from Bluestone in good time for SG members to review it for the meeting.  DS explained the impact the lack of having agreed policies will have on the recently announced community engagement event to be held on the 1st August 2021  NMt confirmed that she would be happy to review the draft policies once the SG were happy with them and would try to do so within a week if possible. | SG/S-G Members note  Nina M | 30th June  TBA | |  | |  | |
| 7. | **NDP WORKING SUB-GROUPS**  **a) Flooding, Ecology & Sustainability.**   1. NM explained the workshop for the desktop Green Corridors study had now been confirmed for the **16th July 2021** that will be attended by TVERC, local landowners and ‘countrymen’ who have local experience and practical expertise of working in the countryside of the parish. 2. NM commented that he thought evidence should be gathered to assess the effect noise has on wildlife and the eco system. 3. DS enquired about instructing BBOWT to complete a study of the Parish’s ecological habitats and species. A full Parish survey could be commissioned at a cost of £8,000. DW to consider this further. 4. DW asked NMt to consider if an ‘idle engines’ policy would come under planning jurisdiction or would it more of a community aspiration?   **b) Settlement .**   1. DW reminded members that progress of the Settlement Character Assessment was dependent on getting the policies settled and agreed as elements were interlinked with the Assessment. 2. DW reminded all SG/S-G members to try and visit all parts of the Parish in the next 2 to 3 weeks and take pictures of buildings, landscape and features that are of interest for the heritage assets register.   **c) Landscape.**   1. HC reported that with the exception of a paragraph from Bluestone Planning on valued landscapes Liz Allen had made the final amendments to the draft Landscape Character Assessment and was finalising the diagrams including adding arrows to Diagram 7 ‘Key Visual Attributes’. 2. HC also confirmed that references to ‘River Cliffs and Terraces’ had been changed to ‘Thames River Valley Sides’.   **d) Infrastructure.**  RB reported that he has been researching Quiet Lanes and had come across a definition of a Quiet Lane from Suffolk County Council:  *“They are routes where visitors and locals can enjoy the natural surroundings and use them for activities such as cycling, horse-riding, jogging and walking. However the idea is not to restrict motor vehicles on rural routes but to encourage considerate use of the road so can be shared by all.”*  DW had previously circulated the official definition via a page on the CPRE website  After some discussion it was considered, Row Lane, Tagg Lane, Sandpit Lane and parts of Church Lane could be considered for becoming Quiet Lanes. RB agreed to do further work on the process involved to achieve Quiet Lane status.  **e) Community Engagement, Press & PR.**   1. DS explained the June Newsletter had been published and confirmed the community event to be held at the Village Hall on Sunday 1st August 2021. 2. DS asked all SG and S-G members to familiarise themselves with the ‘Community Event Plan’ that has been circulated. 3. DS confirmed the HC had offered to host a walk around Playhatch on the 10th July 2021 starting at 10am. HC explained he will feature all the listed buildings in the village and try and seek access to the front gardens of them where appropriate and try and get access to the quarry through Grabloader. DW confirmed that RB leads the Quarry Liaison Group and Rob Dance was a contact at Grabloader. | FES S-G Members  David W  Nina M  SG/S-G Members note  SG/S-G Members note  Richard B  SG/S-G Members note  Howard C  SG/S-G Members note | 16th July  ASAP  ASAP  26th July  1st August  10th July | |  | |  | |
| 8. | **E&D Schedule of Community Facilities**  This item was deferred to the next SG Meeting. | Suzanne A | 26th July | |  | |  | |
| 9. | **Next Steps / AOB**  RB enquired how, through the NDP, breaches of planning permissions and the abuse of the planning system in regard to the unlawful uses of land can be mitigated. He went on that whilst the NDP is there to influence the planning process the implementation of it is open to abuse with little enforcement from SODC. NMt explained the enforcement team at SODC was presently understaffed and HC understood they are working through a 15 month back log of cases.  HC raised Stop Notices in situations where no planning permission existed for the use of a site. NMt explained Stop Notices can be issued at SODC’s discretion to get a cessation of a use or activity, however if a planning permission is subsequently granted SODC could become subject to compensation claims from applicants.  DW expressed his concern that the credibility of the NDP could be harmed within the community with poor enforcement performance at District level sending out a negative message. NMt undertook to consult with colleagues as whilst the NDP could not have enforcement policy she would consider if a ‘positive statement’ concerning enforcement could be made within it. | Nina M | ASAP | |  | |  | |
| 10. | **Next Meetings: Policy Review 30th June at 7pm via Zoom – details to follow.**  **Steering Group Monday 26th July at 7pm – At the Village Hall.** | All SG/S-G Members  All SG/S-G Members | 30th June  26th July | |  | |  | |