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| Eye & Dunsden NDP Steering Group Meeting Minutes 23rd August 2021 |  |  |  |
| **Attendees:** David Woodward, Richard Berkley, Ian Dick, Deborah Simmons, David Breeze, John Plumer,  Howard Crews.**Apologies :** Suzanne Abraham, Robin Page. All members are requested to be ready to report back on their actions at the next meeting. |  |  |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** |  |  |
| 1. | **PREVIOUS MINUTES** – the minutes of the 26th July 2021 meeting were agreed and adopted. | SG/S-G Members |  |  |  |
| 3. | **ACTION POINTS****Funding**RB explained he had sourced a transport consultant and was awaiting a quote for carrying out a traffic analysis report that he expected to be c£4,500. The current draft budget is £21,100 as detailed below: Landscape £ 1,500 Planning £ 8,500 Environment £ 3,600 Community £ 3,000 Transport £ 4,500 Total £21,100ID explained the Locality Grant application would be for £18,000 so it is likely additional funding may be required from the Parish Council. ID will now progress the Locality Grant application. | Ian D | ASAP |  |  |
| 4. | **MATTERS ARISING**There were no new matters arising. |  |  |  |  |
| 5. | **HOUSING NEED SURVEY**JP explained he had spoken with Nina Merritt at SODC who felt a professional specialist company should be instructed to carry out a housing need survey. He went on that Nina questioned the need for a survey for such a small rural parish. Normally areas that SODC have identified under their spatial strategy for housing growth would then have a housing needs survey to assess the type of housing that is required in those locations.DW stated that a simple ‘Housing Survey’ has been prepared by JP to be issued to every household in the parish ahead of the public engagement event on the 30th August. The survey can be completed by every adult members of a household confidentially if necessary. The survey would cover items such as the type of accommodation currently occupied and needed in 10+ years’ time; the ownership status of the home; which county the household member may be living in 10 years’ time; the type and numbers of new dwellings that should be developed and in which part of the parish should they be developed between 2022 and 2035. | SG Members Note |  |  |  |
| 6. | **DRAFT PLANNING POLICIES** For the benefit of those members who could not attend the housing policy review meeting held at the Village Hall on the 9th August with Bluestone Planning DW gave a brief overview and concluded that there was no clear consensus between the group on the scope and wording of the draft housing policy and Bluestone Planning had been instructed to take away outputs from the meeting and reformulate the housing policy.DB explained there were two options for the policy:1. Creating settlement limits for each of the three settlements in the parish where development both of linear infill and back land could be supported subject to density and compliance to the design codes for each settlement and SODC’s housing policies.2. Not to have settlement limit plans but have a fuller more technical worded housing policy. A lengthy discussion ensued and subject to further advice from Bluestone Planning the SG felt setting settlement limits was a better basis for the housing policy as it clarified those parts of the parish where new housing could be supported. The SG agreed that Bluestone should prepare settlement limit plans to be used at the forthcoming public engagement event in order to get feedback from residents as part of the evidence base for formulating the housing policy.It was agreed to send all the draft policies including a settled housing policy to SODC for an initial review after feedback had been received from the public engagement event. | SG Members note |  |  |  |
| 7. | **NDP WORKING SUB-GROUPS****a) Flooding, Ecology & Sustainability**1. DS explained the Preliminary Ecological Assessment had been completed by Future Watch on the 19th August. The Surveyor is on annual leave and has agreed to start work producing his report on his return to work in September.
2. DS reminded members that the Green Corridor Study will be initiated at a workshop being held at the Village Hall at 2pm on the 1st September 2021. The FES Sub-Group, TVERC and local landowners and ‘countrymen’ who have experience of working in the countryside of the parish will be taking part. All SG/S-G members are welcome to attend the workshop.

**b) Settlement** 1. DW reminded members that progress of the Settlement Character Assessment was dependent on getting the policies settled and agreed as elements were interlinked with the Assessment. Further guided walks are planned which will help with this objective.

**c) Landscape**1. HC had previously circulated the 9th version of the Landscape Character Assessment(LCA) to all SG and S-G members for comment. HC went on that subject to SG/S-G members comments, feedback from the community engagement event and the evidence found from the Preliminary Ecology Assessment for PLCA 2 the LCA was in final form and should be ready to be submitted to the AONB Board for comment by late September.
2. HC commented that as members were aware there is often increases in traffic movements in the rush hour as the parish is used as a rat run from Sonning Common to the north through to Sonning Bridge.

This could impact on the ‘Quiet Lanes’ policy the NDP wants to promote. Liz Allen feels what makes the lanes in the parish rural is the lack of traffic as they are mainly not rat runs and just provide access between the villages. DW suggested we use terms such as ‘times of peak demand’ rather than ‘rush hour.’ HC commented it will be interesting to see the findings of the traffic assessment that the LCA may need to cross reference with.**d) Infrastructure**1. RB confirmed he was awaiting a budget and report scope from transport consultants Origin (www.origin-consultants.com) who are based south of Oxford and are familiar with the parish and surrounding road network. Richard will circulate the quote and scope once available and hoped to receive the report ready for the next SG meeting.

**e) Community Engagement, Press & PR**1. DS explained the guided walk around Dunsden Green hosted by JP and DW on the 21st August was very interesting and factual though sadly had a poor attendance from residents. DS thanked JP and DW for the effort put in preparing information for the walk.
2. DS confirmed the next walk will be around Sonning Eye hosted by NM and DW on the **2nd October at 2pm** **.**
3. DS confirmed that the meeting went ahead with Matthew Driver of Tarmac and Alice Jenkins of Foundation Communications who are Tarmac’s political and PR advisers on the 3rd August, with Chairs of the S-G’s attending. Matthew is on the strategic planning side of Tarmac and was interested to understand the opportunities that the Neighbourhood Plan is seeking to bring about, and the opportunities that Tarmac’s landholding could offer. Discussion was had about on site management issues and accessibility of the lakes for members of the public ad compliance of the restoration terms of the S106 Agreements covering effecting Tarmacs land ownership. Matthew undertook to carry out an ecology assessment on part of the sailing lake and will share the results with the SG. It was agreed to have a follow up meeting within the next 3 months.
4. DS informed members of the progress being made pulling together all the information for the community event. Previously SA had offered to leaflet drop in Sonning, and JP, HC volunteered to leaflet drop Dunsden Green and Playhatch and outlying residences and businesses as well.
 | SG/S-G MembersSG/S-G Members NoteSG/S-G Members NoteHoward CRichard BRichard B Nick MDavid W SG Members NoteSG Members NoteSuzanne A John PHoward C  | 1st September29th September29th September29th September29th September 2nd OctoberASAP |  |  |
| 8. | **E&D Schedule of Community Facilities**HC will ask SA to circulate the current version of the Schedule as Bluestone Planning have asked to see it.  | Howard CSuzanne A | ASAP |  |  |
| 9. | **Next Steps / AOB** 1. DW asked for help from members to assist himself, ID and DS to set up the exhibition on the 30th August and will be at the Village Hall from noon.
2. DS asked that the next SG meeting be held on the 29th September to review the outputs from the community event and explained SA had kindly offered to host the meeting at Eyot House, Sonning Eye, RG4 6TN
 | SG/S-G Members  | 30th August |  |  |
| 10. | **Next Meetings:****Green Corridor Study: Wednesday 1st September at 2pm at the Village Hall.****Steering Group: Wednesday 29th September at 7pm at Eyot House, Sonning Eye.** | All SG/S-G Members All SG/S-G Members | 1st September29th September |  |  |