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| Eye & Dunsden NDP Steering Group Meeting Minutes 29th November 2021 | | | |  | |  | |  |
| **Attendees:** David Woodward (in part),Richard Berkley, Ian Dick, Deborah Simmons, David Breeze, John Plumer, Nick Marks, Howard Crews.  **Apologies :** None Received  All members are requested to be ready to report back on their actions at the next meeting. | | | |  | |  | |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** | |  | |  | |
| 1. | **PREVIOUS MINUTES** – The minutes of the 25th October 2021 meeting were agreed and adopted. | SG/S-G Members |  | |  | |  | |
| 2. | **ACTION POINTS**  **Funding**  ID confirmed that Locality had approved the balance of the grant application for £8,044. DW thanked ID for his efforts in securing the balance of the grant. | SG/S-G Members Note |  | |  | |  | |
| 3. | **MATTERS ARISING**  RB explained that on behalf of the Parish Council he was in the process of drafting a letter to Tarmac regarding the ongoing use of the swimming lake. | SG Members Note |  | |  | |  | |
| 4. | **S106 RESTORATION AGREEMENTS REVIEW**  SA explained little progress had been made on producing a summary of the terms of the S106 Agreements applicable to the restoration of the gravel extraction works. The issue was sourcing the correct documents. JP suggested SA contacted Nina Merritt at SODC to see if she could assist. HC undertook to find an historic planning notice letter from OCC and forward it also. | Suzanne A  Richard B | 22nd November | |  | |  | |
| 5. | **DRAFT PLANNING POLICIES**  HC reported that a good policy review meeting was held at the village Hall on the 11th November that was attended by DS, DW, DB, NM, JP, ID, HC and Sharon Brentnall (SB) of Bluestone Planning.  The draft policies were reviewed in detail as well as the proposed Settlement Limit plans and proposed Local Green Spaces plans.  SB amended the draft polices that HC circulated to the SG Members on the 26th November. HC explained in his view the draft policies were in good shape generally though there were some minor amendments to be made to reflect what was agreed at the 11 November meeting. HC requested he received any comments from SG members to be sent to him by 1st December as he intended to go back to SB with comments on the 2nd December.  HC also explained he has asked SB whether Bluestone Planning or the Parish Council should submit the draft policies to SODC for comment. | SG Members Note  Howard C | 2nd December | |  | |  | |
| 6. | **NDP WORKING SUB-GROUPS**  **a) Flooding, Ecology & Sustainability**   1. The Preliminary Ecological Assessment had been received from Future Watch following their survey that took place on the 19th August 2021. NM is to circulate a summary of the report’s findings. D 2. DS agreed to chase Future Watch for the desk based parish wide report, TVERC regarding the Green Corridor Survey and Matthew Driver at Tarmac regarding the biodiversity survey near the sailing club.   **b) Settlement**   1. HC explained that progress of the Settlement Character Assessment was dependent on getting the policies settled and agreed as elements were interlinked with the Assessment.   **c) Landscape**   1. HC will forward the Preliminary Ecology Assessment to Liz Allen to seek further evidence for making the Parish a valued landscape. 2. It was discussed and agreed not to instruct Liz Allen to review the Shiplake LCA and Savills correspondence regarding the Phillimore Estates concerns about making the whole parish of Shiplake a valued landscape. Whilst the Estate may have similar concerns for E&D it was felt we could address those concerns once we knew what they actually are.   **d) Infrastructure**   1. RB recirculated Origin transport consultants fee estimate of £10,500 to advise the SG on transport/infrastructure and connectivity matters and asked SG members to review the estimate and to let RB know there thoughts on what should be included in Origin’s brief.   **e) Community Engagement, Press & PR**   1. DS confirmed the November newsletter had been issued. 2. DS went on that she was starting to think about the next stages of public consultation and the type of information we may want to share in the parish particularly as the Article 14 and 16 (formal consultation and examination) part of the NDP process could be initiated in late spring 2022. A general discussion was had and concluded some different ways to engage with the public i.e. by door knocking, a phone line for questions and queries (suggested by SODC originally) hold surgeries, identify three large issues and produce a flier and posters to encourage dialogue. | Nick M  Deborah S  SG Members Note  SG Members Note  Richard B /  SG Members Note  SG Members Note | ASAP  ASAP  3rd December | |  | |  | |
| 7. | **E&D Schedule of Community Facilities**  It was agreed that HC will send the draft schedule to Bluestone Planning. | Howard C | ASAP | |  | |  | |
| 8. | **Next Steps / AOB**  Nothing to report |  |  | |  | |  | |
| 10. | **Next Meetings:**  **Steering Group: Monday 13th December at 7pm, venue to be confirmed.** | All SG/S-G Members | 13th December | |  | |  | |