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|  Eye & Dunsden NDP Steering Group Meeting Minutes 31st January 2022 |  |  |  |
| **Attendees:** David Woodward,Deborah Simmons, Richard Berkley, David Breeze, John Plumer, Ian Dick, Nick Marks, Suzanne Abrahams, Mandy Sermon, Howard Crews.**Apologies** – None received.All members are requested to be ready to report back on their actions at the next meeting. |  |  |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** |  |  |
| 1. | **PREVIOUS MINUTES** – The minutes of the 13th December 2021 were agreed and adopted. | SG/S-G Members |  |  |  |
| 2. | **ACTION POINTS****Funding**DW confirmed that the Parish Council will be making a £5,000 grant to the NDP project in April 2022. HC queried if the 2021 grant had been paid in accordance with the NDP budget that was approved by the SG in October 2021. DW and MS advised that no grant had yet been made in the financial year 2021-2. HC undertook to re-circulate the approved NDP budget to them RB and ID. | Howard C  | ASAP |  |  |
| 3. | **S106 RESTORATION AGREEMENTS REVIEW**SA explained she had received a S106 dated 2014 from Emma Bolster at OCC. DW and RB queried earlier S106’s particularly for the Lakes restoration. RB undertook to provide a plan showing areas A, B and C in order for SA to approach Emma Bolster or Peter Day at OCC again seeking copies of all the relevant S106’s.  | Suzanne ARichard B | ASAP |  |  |
| 4. | **DRAFT PLANNING POLICIES** DW had previously circulated comments recently received from SODC on the draft policies. HC confirmed that SODC had commented that overall the draft policies were written well, but some further consideration was required before the policies are finalised for a formal pre-submission consultation. JP suggested that DW, DB and HC review SODC’s comments with Bluestone Planning and report back at the next SG meeting.  | David WDavid BHoward C  | 28th February |  |  |
| 5. | **NDP WORKING SUB-GROUPS****a) Flooding, Ecology & Sustainability**1. DW is to source pictures of flooding at Sonning in order for NM to send his draft paper on flooding to Bluestone Planning to see how we can accurately define the flood zones as the maps provided by the Environment Agency are difficult to interpret.
2. DS confirmed the Future Watch desk top Parish-wide Strategic Biodiversity Assessment had been received on the 4th January. DS confirmed the report was useful in providing background information about the biodiversity and wildlife across the Parish and provided some good management ideas as well as good ideas for Community Engagement initiatives. It was agreed the FES Sub-Group will meet on the 15th February and provide a summary of all surveys/evidence now received by the Group and put forward recommendations for some of the evidence to form part of the NDP.
3. DS confirmed that she had followed up with Matthew Driver at Tarmac regarding the biodiversity survey near the sailing club and Steve Wilkes at TVERC regarding the Green Corridor Study. DS confirmed that she would do so again before the next meeting.

**b) Settlement** 1. HC stated that progress of the Settlement Character Assessment was dependent on getting the policies settled and agreed as elements were interlinked with the Assessment.

**c) Landscape**1. HC explained he had circulated version 10 of the draft Landscape Character Assessment to the Landscape Sub-Group and was in receipt of some comments that he would discuss with Liz Allen with a view to finalising the Draft Assessment as far as possible.

**d) Infrastructure**1. RB explained that he had gone back to Origin transport consultants and that the quotation for a transport/infrastructure and connectivity report could not be renegotiated and agreed and questioned the need to have a report as discussed at the December meeting. After some discussion it was agreed that RB will draw up a ‘wish list’ of achievable communication/infrastructure improvements that the Parish would ideally be seeking/benefitting from.

**e) Community Engagement. Press & PR**1. DS explained that the NDP newsletters will now be published bi-monthly.
2. DS went on that she has a meeting arranged with Ann Richardson of SODC’s Community Engagement Team. The purpose of the meeting is to consider the next stages of community engagement/consultation.
3. DW raised whether there was a need to further inform members of the Parish of the NDP process. JP thought that could be a good idea but needed to be communicated simply and as a process rather than a timeline. DS offered to prepare a simple process/communications diagram to be presented at the next SG meeting with a view to including it in the March newsletter.
 | Nick MDavid W Deborah S N MarksDavid W Deborah S SG Members NoteHoward C Richard B Deborah S Deborah S  | ASAP28th February28th February28th February28th February28th February28th February28th February |  |  |
| 6. | **Next Steps / AOB**1) DB explained that as part of an emerging Local Plan process Wokingham District Council have recently published a Local Green Space Report and offered to provide a short summary of the report as some aspects of it could be relevant to E&D NDP.2) For members’ information, DW explained the PC were commissioning a speed survey along the A4155 between the Playhatch roundabout and the boundary traffic lights following residents’ complaints about noise from speeding vehicles.3) DW informed members that Nina Meritt (SODC’s NDP Policy Officer) has left the Council. A new officer is to be assigned to oversee E&D NDP but in the interim Rosalynn.Whiteley@southandvale.gov.uk will be SODC’s contact.4) DW confirmed that following the refusal of planning permission for the swimming lake he had written to Poppy Martin (Savills) copying Grahame Fyles (Tarmac’s National Estate Manager) to get an understanding of Tarmac’s intentions regarding the ongoing use of the lake without planning permission. DW went on that no response had been received. RB agreed to follow this matter up with Tarmac | David BSG Members NoteSG Members NoteRichard B  | 28th February28th February |  |  |
| 7. | **Next Meetings:****Steering Group: Monday 28th February 2022 at 7pm, venue to be confirmed.** | All SG/S-G Members | 28th February 2022 |  |  |