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| Eye & Dunsden NDP Steering Group Meeting Minutes  28th March 2022 | | | |  | |  | |  |
| **Attendees:** Richard Berkley (Chair),Deborah Simmons, Suzanne Abrahams, David Breeze, John Plumer, Ian Dick,  Nick Marks, Howard Crews.  **Apologies:** David Woodward, Mandy Sermon.  All members are requested to be ready to report back on their actions at the next meeting. | | | |  | |  | |  |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** | |  | |  | |
| 1. | **PREVIOUS MINUTES** – The minutes of the 22nd February were agreed and adopted. | SG/S-G Members |  | |  | |  | |
| 2. | **ACTION POINTS**  **Funding** RB confirmed that the Parish Council had approved a Grant of £5,000 in 2020, that was drawn down during 2021 and a further Grant of £5,000 for 2022 so the total PC Grant funding to date totalled £10,000. ID understood there will be further VAT recoverable that will help with the cash flow of the project. RB undertook to provide a reconciliation of the costs spent to date and projected costs to go in liaison with MS/ID/HC to the next SG meeting. | Richard B  Mandy S  Ian D  Howard C | 25th April | |  | |  | |
| 3. | **S106 RESTORATION AGREEMENTS REVIEW**  RB is to circulate a plan showing areas A, B and C to SG members to check its accuracy by Friday 31st March ready for SA to approach Emma Bolster or Peter Day at OCC seeking copies of all the relevant S106’s. | Suzanne A  Richard B | 31st March | |  | |  | |
| 4 | **PARISH COUNCIL UPDATE**  1) RB confirmed that OCC will be funding traffic speed surveys on the Fair Mile at Henley and near the quarry on the A4155 at Span Hill. The PC will also fund a survey between the Playhatch roundabout and the boundary traffic lights and hoped two weeks’ worth of data can be gathered and submitted to the Police for their consideration.  2) HC queried why the new streetlights on the A4155 remain on throughout the night and asked why the recently replaced lights even exist as other main road approaches to Reading from South Oxfordshire do not have streetlights and HC considered the streetlights contribute to the A4155 being used regularly as a ‘racetrack’ with speeding cars and motor bikes particularly late at night and that the NDP should consider a ‘community aspiration’ to get the streetlights removed during the life of the Plan.  RB undertook to raise these points at the next PC Meeting | Richard B | 25th April | |  | |  | |
| 5. | **DRAFT PLANNING POLICIES**  HC informed members that he, DW, and DB had Zoom meeting with Sharon Brentnall of Blue Stone planning (BS) on the 3rd March following comments received from SODC on the draft policies and advised members of the following actions:  1. *Policy wording review:*  BS  to work up the draft of NDP extracting some elements from the draft policies to put in the main body of the NDP document.  *2. SODC Design Guide:* DBhadreviewed the consultation draft of the draft District Guide and had submitted comments to the PC who have submitted representations querying how local NDP design guides will fit within a District wide Design Guide. BS will refer to each of the E&D settlement design guides in the draft NDP and will refer to them in the policy and appendix them to the NDP rather than refer to the District Design Guide at this stage. DW will circulate the representations made by the PC to SG members  3. *OCC consultation*: BS will consult with OCC on the draft policies for Mineral Extraction, Highways, Parking and Access.  4. *Quiet Lanes:* DW is to check with Kidmore End regarding their Examiners findings on Quiet Lanes before progressing E&D’s policy.  5.*”Where Appropriate wording”:* tighter wording would be “where planning permission is required” It is acknowledged “where appropriate” is the more standard form of words to enable some “wooliness” having regard to the local plans and to consider the weight of material considerations. BS to review and consider where wording could be made tighter but in certain circumstances not to imply overly onerous planning procedures i.e., for minor applications.  6. *Heritage Policy:* It was acknowledged SODC liked the draft policy. Reference to ‘2019’ will be removed when referring to the NPPF. BS will consider referring to the qualities of the Sonning Eye Conservation Area in the supporting text.  7. *Lakes/Recreational policy:* BS will review the planning history of the swimming lake application and amend the policy accordingly to gather more material considerations for future development proposals rather than consider the use only.  8. *Climate change:* BS to review SODC policy as suggested. SB suggested that the ecology advisers are consulted to establish which are the district registered carbon off set sites, and to investigate if and how E&D could apply to have their own registered sites in co-operation with landowner(s) within the parish. This could lead to having a community aspiration to get local carbon offset site(s) in the parish for the parish to benefit from any biodiversity off set or CIL contributions. DS agreed to contact Future Watch and raise this question.  *9. Local Green Spaces Report:* SB undertook to issue the draft report by Friday 11th March. It was noted this matter was still outstanding.  *10. Regulation 14 Submission:* HC explained SODC were suggesting a 12 week lead in time. SB was aware SODC were dealing with a few Regulation 14 submissions currently but was surprised at the length of the lead in time and felt whilst the submission is E&Ds to manage, a target date for the submission should be nearer 8 weeks. SB felt that provided the “local inputs” to fill in the gaps from the parish/SG members are provided in time, the NDP template with policies, supporting text and all the evidence documents should be completed within that time scale. This was noted and DW was keen to see a content list from BS as soon as possible to consider and progress the local inputs with the SG members and others.  *Post meeting note*: the Green Corridor Study Workshop will be held on the 7th April 2022 but should not delay other aspects of the NDP being progressed ready for the pre-submission. HC undertook to continue chasing BS in relation to all outstanding information/tasks as deadline dates had slipped. | David W  David W  Deborah S  SG Members to Note  Howard C | 25th April  ASAP  18th April  ASAP | |  | |  | |
| 6. | **HERITAGE ASSET REGISTER**  HC referred to his emails to SG members of the 6th March asking members to list those buildings and structures that they considered had importance and needed to be highlighted and preserved. DB pointed out that the list should exclude listed buildings as they already had statutory protection. HC went on that trees and landscape assets need to be listed in the Character Appraisal also but the building and structures had now become a priority. It was agreed SG members will submit their thoughts to HC to collate a spread sheet of them in the next two weeks and ready for the item to be discussed at the April SG meeting. | SG Members Note | 18th April | |  | |  | |
| 7. | **NDP WORKING SUB-GROUPS**  **a) Flooding, Ecology & Sustainability**   1. DS reported that the Green Corridor Workshop with Henrietta Pringle (TVERC) has been arranged in the Village Hall on the 7th April though the 5pm start time may change to 4pm. DS confirmed DW had sent out invitations to interested parties inviting them to the meeting. DS encouraged SG members to publicise this event to their friends, family and neighbours 2. NM reminded DW to compile photographs of flooding at Sonning Eye into his evidence and the biodiversity studies to Bluestone to assist in drafting the environmental section of the NDP. 3. DS confirmed that she had followed up with Matthew Driver at Tarmac regarding the biodiversity survey near the sailing club but had not received a reply so she would contact Alice Jenkins instead.   **b) Settlement**   1. HC stated that progress of the Settlement Character Assessment was dependent on getting the policies settled and agreed, as elements were interlinked with the Assessment.   **c) Landscape**   1. HC explained he had sent the sub-groups comments on the V10 of the draft Landscape Character Assessment to Liz Allen and that he and DW are due to meet Liz at the Village Hall on the 29th March to discuss the views from the Hall.   **d) Infrastructure**   1. RB will draw up and circulate a ‘wish list’ of achievable communication/infrastructure improvements that the Parish would ideally be seeking/benefitting from.   **e) Community Engagement. Press & PR**   1. DS advised that Deborah Bryson is now E&D’s contact at SODC’s Community Engagement Team. DS will circulate her contact details to the SG members 2. DS then gave SODC’s responses to various queries raised by SG members following last month’s meeting. 3. DS explained that she was managing the various social media channels to promote the Heritage Asset Register, and forthcoming parish walks being   a) 23rd April Sonning Eye.  b) 7th May Nature Walk.  c) 9th July Dunsden Green. | SG Members Note  David W  Nick M  Deborah S    David W  Howard C  Richard B  Deborah S  SG Members Noted  SG Members Note | 7th April  ASAP  ASAP  29th March  ASAP  ASAP | |  | |  | |
| 8. | **Next Steps / AOB**  RB explained he was to write to Tarmac concerning the breach of terms of the swimming lake lease and to follow up on DW’s recent letter. | Richard B | ASAP | |  | |  | |
| 9. | **Next Meetings:**  **Steering Group: Monday 25 April at 7pm, Village Hall**  **Steering Group: Monday 23 May at 7pm, Village Hall** | All SG/S-G Members | 25th April 2022 | |  | |  | |