

Eye & Dunsden NDP Steering Group Meeting Minutes 10th July 2023

Attendees: John Plumer (Chair), David Woodward, Howard Crews.
By Zoom: David Breeze, Ian Dick, Deborah Simmons, Nick Marks.

Apologies: Suzanne Abrahams, Richard Berkeley, Mandy Sermon.

All members are requested to be ready to report back on their actions at the next meeting.

	MINUTES / ACTION POINTS	Who	Complete by
1.	PREVIOUS MINUTES – HC explained that NM attended the last meeting and that the minutes has been amended accordingly. The Minutes of the 12 th June 2023 were agreed and adopted.	SG Members Note	
2.	FUNDING JP explained that he had received a fee reconciliation from Bluestone and that he had reverted to them with some queries as Bluestone had previously advised they had £2,500 (exc VAT) of time to be used that was not clear on the reconciliation. ID had previously circulated an expenditure schedule showing the last payment made was in November 2022. ID went on that MS was rechecking the expenditure schedule and VAT recovery status. JP outlined a draft 'budget to complete' though this is sensitive to the outcome of discussions with Bluestone, and also asked DW to consider community engagements production costs (design, printing, website costs) for the forthcoming Regulation 14 Consultation.	John P David W Ian D Mandy S	ASAP
3.	NDP PROGRESS 1) JP explained that the Review Sub-Group met on the 26 th June and reviewed and amended Bluestone revised version of the draft NDP in full. The amended NDP was 'sense checked' and sent back to Bluestone on the 6 th July with further comments by email. JP went on that the Review Sub-Group had agreed (following advice from Bluestone) that the Mineral Extraction references in Policy ED-VL3/VL4 (that Ricardo Ricos – SODC had commented on) should remain as drafted for the Regulation 14 Consultation. Bluestone had supported this action pending formal comment from SODC/OCC and the Examiner at consultation stage. JP went on that he had asked Bluestone to have a final review of the draft NDP and to check formatting ready for the Regulation 14 Consultation. 2) The SG discussed and updated the list of evidence base documents that will form the appendices of the draft NDP and ensured the exact titles of these documents are cross referenced in the draft NDP. 3) NM and DS agreed to prepare an introductory cover sheet to encompass all the TVERC documents within the NDP Appendix. 4) HC agreed to ask RB to recirculate his draft Infrastructure proposal paper for JP and HC to review and decide if this should be a standalone document or redrafted in to a community aspiration. 5) HC agreed to follow up with Bluestone graphics person to ensure all the maps and diagrams in the draft NDP are colourblind accessible. HC also undertook to remind Bluestone to use an up to date photograph of the Foxhill Close/Dene Close local green space (PH2) in Playhatch and amend the title of the Spring Lane local green space (PH3) in the Local Green Space Report. 6) DW commented that he and NM were still to draft the community aspiration for the use of mineral extracted sites whilst acknowledging that this was an OCC matter. 7) The SG agreed that the Character Appraisal should be accepted in terms of content but that consistency and minor grammar/spelling corrections should be made by Bluestone. JP asked that all members action their points with some urgency now so the draft NDP and evidence base documents can be finalised ready for the Regulation 14 Consultation to commence ASAP	John P John P. Deborah S Nick M Howard C Richard B Howard C. David W Nick M All to Note	ASAP ASAP
		All to Note	ASAP
4.	REGULATION 14 PREPARATION A general discussion was had on the next steps for the preparation of the Regulation 14 Consultation with the following action points noted: 1. ID, DS and DW are to check the database list of Parish consultees including businesses, SODC list of consultees, other statutory consultees and interested parties are complete and up to date with names, addresses, email contact addresses. DW agree to contact to Cllr Robert Davies (Chair of Binfield Heath NDP Steering Group) to obtain a copy of their consultation list as they have recently completed their Regulation 14 Consultation to ensure as many consultees are captured as possible. Post Meeting Note: Cllr Davies has kindly supplied Binfield Heath's consultees database and proforma comments form. 2. JP asked that DW considers the design of the NDP pages for the Parish Council website and that the website is ready to up load an introduction, the draft NDP, evidence documents and comments form. 3. JP shared his thoughts on the content for the proposed leaflet with the SG that was welcomed and JP agreed to write the content in word form and to work with DW on the production of a draft leaflet.	Ian D Deborah S David W David W John P David W	ASAP ASAP ASAP

	<p>4. It was agreed that the Regulation 14 documents should be made available for consultation by the following means:</p> <ul style="list-style-type: none"> • On the Parish website • Physically at location(s) to be agreed in the Parish <p>5. DW said he would start to design Regulation 14 posters and notice boards to be mounted throughout the Parish.</p>	David W	ASAP
5.	<p><u>AOB</u></p> <p>1) JP commented that the Action Plan had not been forgotten as work was currently ongoing across the whole scope of the NDP process. It was agreed once dates become clearer over the next few weeks, the Action Plan should be updated.</p> <p>2) DW updated the SG regarding Tarmac's consultation for further extraction proposals at Sonning Eye, activities by Sonning Boats at the former popular woods area in Sonning Eye, and that Cosmonaut Leisure had to postpone a proposed festival at the North Lake because of Licencing issues and that this event may be held in September. DW undertook to get an update on the Appeal Cosmonaut has lodged against SODC's Enforcement Notice for their continuing activities and establish if a hearing date has been confirmed by the Planning Inspectorate for the Appeal.</p>	David W	14 th August
6.	<p><u>Next Meeting:</u> Steering Group: PROVISIONALLY Monday 14th August 2023 - 19:00hrs Village Hall.</p>	SG Members	14th August