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| Eye & Dunsden NDP Steering Group Meeting Minutes 14th August 2023  |
| **Attendees:** John Plumer (Chair), Howard Crews. By Zoom: David Woodward, David Breeze, Ian Dick, Deborah Simmons, Nick Marks, Suzanne Abrahams.**Apologies:** Richard Berkeley, Mandy Sermon.All members are requested to be ready to report back on their actions at the earliest opportunity. |
|  | **MINUTES / ACTION POINTS** | **Who** | **Complete by** |
| 1. | **PREVIOUS MINUTES** – The Minutes of the 10th July 2023 meeting were agreed and adopted. | SG Members Note |  |
| 2. |

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| **FUNDING**JP explained that it is not possible to draft a ‘budget to complete’ the NDP process until fee discussions with Bluestone are concluded and the community engagement production costs (design, printing, website costs) for the forthcoming Regulation 14 Consultation are known. |

 | John PDavid W Ian D Mandy S | ASAP |
| 3. | **NDP PROGRESS**1. JP reminded members of his program to drive the emerging NDP process forward ideally getting to the referendum stage by the end of 2023. JP conceded that this is an ambitious program particularly as the control of the program will transfer to SODC after the Regulation 14 Consultation.
2. HC explained that he had had a zoom meeting with Sharon de Bru (Sd’B) of Bluestone Planning on the 28th July to review the V1 Settlement Character Appraisal. Sd’B confirmed that Bluestone were already working on a V2 of the Appraisal so the meeting proved a useful cross checking exercise. HC went on that Bluestone were going to review the Character Appraisal and Local Green Space Report ensuring that both documents are more colour blind accessible. HC went on that Sd’B had undertaken to review the NDP document and evidence base documents week commencing 31st July to send final versions back to the SG by the end of that week. Unfortunately nothing had been received from Bluestone and JP undertook to chase up Sd’B.

**Post Meeting Note:** Bluestone have now issued the V2 Settlement Character Appraisal that HC will circulate to all SG Members for their information. Sd’B has stated that she will review progress of the NDP and evidence documents as a priority week commencing 21st August. JP and HC will follow this up. 1. JP reminded members that he was working on the Evidence Base Schedule that members had to agree and the correct documents needed to be referenced in the NDP document.
2. HC agreed to follow up with RB to circulate his draft Infrastructure proposal paper for JP and HC to review and decide if this should be a standalone document or redrafted in to a community aspiration.
3. NM confirmed that he had issued a summary of the ecology, habitat, biodiversity and green corridors evidence documents. It was agreed references to badgers should be redacted from the TVRC Green Corridors study and DW agreed to amend section 2 of the Green Corridors Study to remove references to ‘people” in the definition of “Green Corridor” as had been discussed and agreed with Henrietta Pringle prior to her departure from TVERC’ but not amended as requested.
4. JP explained that he and HC were working on a Community Aspirations summary document that HC will finalise once the final version of the NDP document (for the Regulation 14 Consultation) has been issued. It was agreed a community aspiration to maximise the flood plain capacity should be included in the NDP.
 | All to NoteJohn PHoward CJohn PHoward CRichard BDavid W Howard C | ASAPASAPASAPASAPASAP |
| 4. | **REGULATION 14 PREPARATION**A general discussion was had on the next steps for the preparation of the Regulation 14 Consultation with the following action points noted:1. JP stated that the **28th August is the target date to commence Regulation 14 Consultation** though clearly this depended on Bluestone’s performance to finalise the NDP and Evidence documents.
2. DS undertook to update the consultation distribution list and statutory distribution list.
3. DW confirmed that he will be working on the NDP leaflet on the 16th August and will confirm budget costs for printing the leaflet, Regulation 14 posters and hard copies of the NDP and Evidence base.
4. HC confirmed that the Loddon Brewery in Dunsden are happy to engage in the Regulation 14 process and host a copy of the NDP documents for members of the public to inspect and that he had asked The Crown in Playhatch to host also and was awaiting feedback from them. DS agreed to ask The Mill at Sonning to host also though a final decision on the number of copies and locations for the documents is still to be made depending on budgetary restraints.
5. DS agreed to update the NDP social media channels initially to review interest in the NDP and then to advise followers of the forthcoming Regulation 14 Consultation.
6. JP agreed to review the Privacy Statement.
 | All to NoteDeborah SDavid WDeborah SDeborah SJohn P | ASAP16th AugustASAPASAPASAP |
| 5. | **AOB** DW agreed to contact Robert Davies at Binfield Heath PC to see if they would share any representations made by the Phillimore Estate during BH’s Regulation 14 Consultation.  |  David W  | 31st August |
|  6. | **Next Meeting: Provisionally Monday 11th September 7pm at Dunsden Village Hall**  | SG Members Note | 11th September |